



# HEAD COACH RESPONSIBILITIES



## CONDUCT

- Player, Assistant coach, Parent conduct during games
- Player conduct at any ice hockey facility while representing SRIHA

## ADMINISTRATIVE

- Ensure score sheet accurate prior to and after game
- Report ALL Game misconducts AND match penalties to Association president, Ace coordinator OR Discipline committee chair within 24 hours.

### TRAVEL

- Ensure score sheet is added to team binder (Travel)
- Ensure team binder is maintained in good condition per NYS guidelines

### SNOW BELT

- Report scores to Snowbelt (phone OR Email) Sunday night of game weekend
- Amend score sheet to reflect extra points for no penalties
- Ensure score sheet is placed in Snowbelt folder to be mailed within two weeks

## RINK

- Resurface ice after practices when a time slot is provided
- Resurface ice after games
- Turn off lights if no one is there to immediately follow you
- Lock snack bar and exterior doors if no one is there to immediately follow you

## PUBLIC SKATE

Oversee all public skate activities (See guidelines on back if snack bar door)

## TOURNAMENTS

- Solicit teams to participate in SRIHA tournament
- Oversee all home tournament activities (see tournament guidelines)
- Schedule an away tournament
  - Ensure it is an USA sanctioned event
  - Need board approval for payment to away tournament
  - Organize hotel rooms through away tournament director

## GAMES

Ensure all positions are filled

- Snack bar

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- Score keeper / Time keeper
- Penalty boxes
- zamboni